



Ottawa University Disability Services Office

Comfort, Emotional Support, or Assistance Animals Rules

- _____ Are subject to different limitations imposed on service animals
- _____ The animal may not pose a direct threat to the health or safety of others in the dwelling.
- _____ The owner should not leave the animal for extended periods of time (6 hours or more) or overnight. Further, leaving the ESA alone for more than 10 hours consecutively is considered a **serious** violation of these rules and is cause for an immediate conduct referral. A violation of the 10-hour rule may result in the removal of the ESA.
- _____ The owner must maintain a clean, odor-free environment with the animal, and must clean up and appropriately dispose of all animal waste, both inside and outside. Waste must be disposed of in a tied bag in an outdoor trash receptacle.
- _____ If the animal has an accident (vomits, urinates, and/or defecates) on carpet or fabric, the student must clean it to the best of their ability and then put in a work order for maintenance to come and disinfect the affected spot.
- _____ The animal may not cause substantial damage to the property of others.
- _____ The animal may not pose an undue financial or administrative burden to the institution.
- _____ The animal may not fundamentally alter the nature of the institution's operations.
- _____ The animal may not disrupt the environment by barking, meowing, scratching, screeching, or growling.
- _____ The animal must be the appropriate size for the living space (animals will not be denied based on size alone).
- _____ The animal cannot interfere with the reasonable use and enjoyment of others living in the same dwelling (this may include those with allergies, phobias, religious preferences); this may create a situation where the owner or roommate must be moved to alternate housing.
- _____ The animal must always be under the control of the owner, either on a leash or harness or in a crate or carrier when the owner is not present; the crate or carrier must be of

adequate size for the animal. When outdoors, the animal must be kept on a leash of 6 feet or shorter (no electronic collars), when applicable.

_____ Other than the residence halls and open outdoor areas, the animal is not permitted in university facilities such as sports facilities (games, workout areas, stadium, track, etc.), classrooms, the cafeteria, etc.. The animal is permitted in “open” outdoor areas for exercise and waste elimination.

_____ The animal must meet state and/or local requirements for licensing and vaccinations.

_____ The animal must be house-broken, where applicable.

_____ The animal must be well cared for and in good health.

_____ The owner will be responsible for all conduct of the animal and for any damage to the premises.

_____ The owner agrees to participate in meetings regarding complaints or concerns involving the ESA.

_____ The owner is responsible for understanding the Emotional Support Animal policy as indicated in the student handbook and online. A violation of the policy is considered a conduct violation.

_____ An animal may be excluded from the premises permanently if rules are not followed and the ED determines removal is appropriate.

_____ I do () I do not () agree that OU may place a sign on my door indicating that an ESA lives in the space. I understand that I do not have to agree to this in order for my application to be approved. I understand that a sign would provide First Responders and the OU Security Staff/Residential Life Staff with notice that an ESA is in the space for either rescue or safety purposes.

ESA Designee

Date

Student Signature

Date