



**Spring 2 - Eight-Week Course Schedule
March 6 – April 30, 2010
913-266-8600**

**Schedule for Graduate Business Programs:
MA and MBA
NEW CLASS TIMES: 6:00 P.M. – 9:30 P.M.
Reserve your place in class by March 5, 2010**

Tuition is \$495 per semester credit hour for evening courses and \$495 per semester credit hour for online courses. For all programs, there is a \$10 technology fee per course. Order your books early so you will have them by the first class. Call MBS directly at 800-325-3252 or order online at <http://www.mbsdirect.net>

Online registration will open on January 25th and close March 5, 2010.

Enroll online by going to www.ottawa.edu. Once there, find the “locations” tab and select “Kansas City” from the drop down menu. You will then select “apply now” in the “related links” menu on the right side of the page. For assistance with online registration, student e-mail, Blackboard, and other technology questions call 877-717-6988.

Please pay close attention to the section code during the registration process. Classes that have a section code of *KA* will meet one evening each week at Ottawa University-Greater Kansas City campus. Courses with a section code of *KO* will be blended courses that have an initial Saturday or Sunday class meeting on campus. Check the course description to see when your class will meet. Please be sure to have the course and section number available for when you order your text so you will receive the correct text.

OU-Greater Kansas City students may also take courses through Ottawa University Online. These are fully online courses which serve students from across the nation and beyond. For your convenience, we have now added the online course offerings on the Kansas City campus website. You may find these on the “Year-at-a-Glance” schedule at www.ottawa.edu. Ottawa University Online courses have a section code of **OA**.

DUE TO MULTIPLE SECTIONS, PLEASE REGISTER BY SECTION NUMBER.

PLEASE ORDER YOUR BOOKS BY COURSE NUMBER AND SECTION NUMBER.

GRADUATE PROGRAM COURSE OFFERINGS

If you have questions about course selection or other advising matters, please contact:

Megan Temchin
CAPS Advisor
(913) 266 - 8623
megan.temchin@ottawa.edu

MONDAYS

- **Organizational Behavior and Theory (BUS 7000/HRC 7611 Section KA)**

Evaluate human behavior as it impacts the work organization. Discuss theoretical foundations of motivation, group dynamics, leadership, decision-making, satisfaction, and performance.

Instructor: Sybil McClary, PhD, Faculty, Ottawa University

Class Meetings: Mondays, March 8 – April 26, 2010, 6:00 – 9:30 p.m.

- **Emotional Intelligence in the Workplace (HRC 7341 Section KA)**

Research shows emotional intelligence (EI) is more important than IQ in determining job performance. Examines variety of instruments and writings used to build EI in workplace.

Instructor: Paula Switzer, MAHR, Adjunct Faculty, Ottawa University

A \$50 material fee will be collected by the instructor the first night of class

Class Meetings: Mondays, March 8 – April 26, 2010, 6:00 – 9:30 p.m.

TUESDAYS

- **Value Systems and Professional Ethics (BUS 7200/HRF 7001 Section KA)**

A study of personal and corporate value systems. Investigation of personal beliefs, purposes, attitudes, and their effects on self and others. Examines the ethical dimension of organizational structures and practices.

Instructor: Gus Breytspraak, MDiv, PhD, Professor of Social Ethics, Ottawa University

Class Meetings: Tuesdays, March 9 – April 27, 2010, 6:00 – 9:30 p.m.

- **Recruitment, Selection and Placement (HRC 7561 Section KA)**

Examine issues and methods for effective recruitment, employment selection and job placement. Compare various methods and procedures used as related to job requirements.

Instructor: Mike Garcia, MBA, Manager, Personnel Services, City of Overland Park

Class Meetings: Tuesdays, March 9 – April 27, 2010, 6:00 – 9:30 p.m.

WEDNESDAYS

- **Trends, Issues and Perspectives in Human Resources (HRF 7111 Section KA)**

Extended overview of the role of human resources in organizations. Existing theory and practice as well as new and emerging topics in the field are evaluated.

Instructor: Jean Galloway, MBA, MAHR, SPHR, Executive Director of Corporate Relations, Ottawa University

Class Meetings: Wednesdays, March 10 – April 28, 2010, 6:00 – 9:30 p.m.

- **Strategic Marketing (BUS 7450 Section KA)**

Covers the identification and selection of marketing opportunities, target markets and design, and implementation and evaluation of marketing programs.

Instructor: Traci Greer, MBA, Adjunct Faculty, Ottawa University

Class Meetings: Wednesdays, March 10 – April 28, 2010, 6:00 – 9:30 p.m.

THURSDAYS

- **Managerial Finance (BUS 7600 Section KA)**

Application of the theories and tools used in financial decision-making. Topics include present value and capital budgeting, financial analysis and forecasting, market efficiency, and capital structure. Prerequisites: Undergraduate coursework in accounting, economics and mathematics.

Instructor: Ted Chapman, MA, Adjunct Faculty, Ottawa University

Class Meetings: Thursdays, March 11 – April 29, 2010, 6:00 – 9:30 p.m.

- **Social, Cultural, Legal, and Political Influences on Business (BUS 7900 Section KA)**

Examination of social, legal, political, and cultural forces affecting organizations in both domestic and global environments. Emphasis on identification and development of strategies for dealing with threats and opportunities arising from the relationship between organizations and their operating environments.

Instructor: Brian Messer, MBA, Campus Executive, Ottawa University

Class Meetings: Thursdays, March 11 – April 29, 2010, 6:00 – 9:30 p.m.

- **Training and Development (HRC 7601 Section KA)**

Cover fundamentals, purpose and role of training and development function in human resources. Includes needs assessment, program development, methods and technologies, management development, and evaluation of interventions.

Instructor: Ken Steele, MA, Knowledge Consultant

Class Meetings: Thursdays, March 11 – April 29, 2010, 6:00 – 9:30 p.m.

Blended/Online Graduate Courses

Each online course begins with a class that meets from 9:00 a.m. to 5:00 p.m. at the Ottawa University-Greater Kansas City campus on a Saturday and/or a Sunday. After the initial class meeting, which includes an orientation to the online format, all assignments and discussions are completed on the course website online.

Remember that any MAHR course can be used as an elective in the MBA program. MAHR courses have HRC or HRF prefixes and MBA courses have BUS as their prefix. Check with your advisor if you have questions.

MAHR/MBA Weekend Meetings

March 6 & 7, 2010

- **Human Resources Planning and Administration (BUS 7100/HRC 7411 Section KO)**

The integration of human resources with strategic business functions and planning. Examines issues of structure, staffing, effectiveness, performance and assessment and diversity within organizations.

Instructor: Loretta Summers, MBA, SPHR, President, The Summers Advisory Group Inc.

Class Meetings: Saturday, March 6, 2010, 9:00 a.m. – 5:00 p.m.

- **Managerial Finance (BUS 7600 Section KO)**

Examines the application of theories and tools used in financial decision-making. Topics include present value and capital budgeting, financial analysis and forecasting, market efficiency, and capital structure. Prerequisites: Undergraduate coursework in accounting, economics and mathematics.

Instructor: Ted Chapman, MA, Adjunct Faculty, Ottawa University

Class Meeting: Saturday, March 6, 2010, 9:00 a.m. – 5:00 p.m.

- **Research: Assessment and Evaluation (HRF 7161 Section KO)**

Develops conceptual and analytical skills and knowledge to assess organizational needs and program effectiveness through the use of research methodologies.

Instructor: Sybil McClary, PhD, Faculty, Ottawa University

Class Meeting: Sunday, March 7, 2010, 9:00 a.m. – 5:00 p.m.

CONCENTRATIONS

Ottawa University requires five (5) courses to fulfill a concentration. One of those is included in the core MBA curriculum. After the first concentration, additional concentrations require five (5) additional, unduplicated courses.

LEADERSHIP and MANAGEMENT

From Core MBA: BUS 7000 Organizational Behavior and Theory

Select four courses from the following:

BUS 7681 Project Management	BUS 7001 Contemporary Issues in Business Leadership
HRC 7341 Emotional Intelligence in the Workplace	BUS 7002 Foundations of Leadership
HRC 7711 Organizational Change, Theory and Strategy	BUS 7003 Developing Leaders and Leadership Capability
HRC 7861 Negotiation and Conflict Resolution	BUS 7004 Leading the Business to Create Value
HRC 7961 Managing Organizational Conflict	BUS 8000 Advanced Leadership, Theory and Practice

FINANCE

From Core MBA: BUS 7600 Managerial Finance, BUS 7800 Management Accounting

Select four courses from the following:

BUS 7801 Money and Capital Markets	BUS 7804 International Finance
BUS 7802 Working Capital Management	BUS 7805 Financial Modeling Methodologies
BUS 7803 Security Analysis	BUS 7806 Auditing

HUMAN RESOURCES

From Core MBA: BUS 7100 HR Planning and Administration

Select any four courses from HR list (see catalog)

MARKETING

From Core MBA: BUS 7450 Strategic Marketing

Select four courses from the following:

BUS 7451 Advertising and Promotional Strategies	BUS 7454 Distribution and Supply Chain Management
BUS 7452 E Commerce and Internet Marketing	BUS 7455 Marketing Research
BUS 7453 Public Relations and Publicity	

HEALTH CARE MANAGEMENT

From Core MBA: BUS 7000 Organizational Behavior and Theory

Select four courses from the following:

BUS 7300 Global Health Care Delivery Systems
BUS 7303 Legal, Ethical and Political Aspects of Health Care Management
BUS 7305 Regulatory Systems and Quality Assessment in the Health Care Environment
BUS 7307 Product Line and Profitability in Health Care
BUS 7309 Communicating Change in Health Care Organizations

**Most of the courses are offered in a fully online format through Ottawa University Online.
Find the schedule at www.ottawa.edu.**

Contact your advisor or admissions counselor for more information.

GRADUATE ADVISING

If you would like to set up a personalized advisement session to determine the best course of study for you and your needs, please contact Megan Temchin. Megan is our new CAPS advisor at the OU-Greater Kansas City and would love to meet with you to answer questions on the graduate course offerings. In her new role, she will work with you and our faculty on developing a personalized schedule that allows you to balance your life/professional commitments with your school commitments.

Megan Temchin
CAPS Advisor
(913) 266 - 8623
megan.temchin@ottawa.edu

For technical support for registration, e-mail, blackboard, and other computer problems, please contact the OU Help Desk:

Phone: Toll-free at 877-717-6988
E-mail: ouhelp@ottawa.edu

This information is also available on our new website at www.ottawa.edu/ouhelp. Please add this page to your favorites or bookmarks in your web browser for easy future reference.