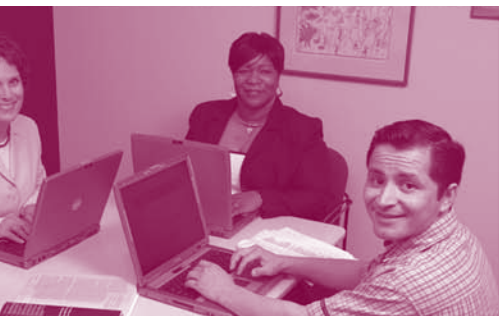


TEACHER PROFESSIONAL EDUCATION PROGRAM

Spring 2010 Course Schedule

Early Enrollment Discount of
\$10 off per semester credit hour.
Enroll and pay by December 4, 2009.



 **Ottawa University**
Live. Learn. Lead!™

Spring 2010 Course Schedule

Mo Ediger; MA
Salina and Wichita Coordinator
316-722-0570

Ottawa University
4370 West 109th Street, Suite 200
Overland Park, KS 66211
913-266-8600 • 913-266-8665 (fax)
www.ottawa.edu

Ottawa University is excited that you have chosen to enhance your skills through our Teacher Professional Education Program. Since 1978, OU has offered stimulating courses for professional growth, skill development and the latest information on new standards. Our highly-qualified instructors help you discover new and useful skills to apply in the classroom every day. Be sure to check with your Professional Development Council (PDC) before enrolling. It is your responsibility to check with your local PDC and/or school district to determine if these courses will fulfill your professional education requirements. If you need to contact the State of Kansas, call 785-296-3201, visit their website at KSDE.ORG. Call Ottawa University if you have additional questions, 913-266-8600.

Registration:

All registrants must complete (in full) the enrollment form included within this schedule and mail or fax it back to OU's Greater Kansas City campus at 4370 West 109th Street, Suite 200; Overland Park, KS 66211. Enrollments will be accepted immediately with FULL PAYMENT.

Enrollment form must be submitted two-weeks prior to course start in order to guarantee placement. Class size is limited and enrollments are accepted on a first-received basis. A Student Data Sheet (SDS) form will be sent to confirm enrollment.

Application Fee:

A one-time, non-refundable fee of \$15 is to be paid by all NEW OU students.

Tuition:

The cost of tuition for classroom instruction is \$125 per graduate semester credit hour, online tuition is \$145 per graduate semester credit hour. Payment forms accepted: check, American Express, Visa, Mastercard, or Discover.

Transcripts:

Official transcripts will be mailed directly to the student's address approximately three weeks after the ending date of your course.

Textbooks:

Contact MBS Direct at 800-325-3252 or by visiting <http://bookstore.mbsdirect.net/ott.htm>. Tell MBS that you are taking course through OU's Professional Education Program.

Early Enrollment Discount:

Enroll and pay before December 4, 2009, and you will receive \$10 off per semester credit hour on your tuition.

Refund/Course Exchange:

A \$50.00 drop fee is assessed for any cancelled or changed enrollments within the two weeks prior to the start date of class. Enrollments cancelled or changed prior to two weeks before the start date will receive a full refund. Please fax, mail or e-mail your name, address and the name and number of the course you are cancelling or changing, only written request will be processed. See the back of the enrollment form for contact information. The early enrollment discount will not be in effect for any course changed after the discount deadline date. Your refund will be credited to your credit card or a check will be sent to you. Allow 4-6 weeks for processing.

IMPORTANT:

Official Course Descriptions:

For the official course descriptions, please visit www.ottawa.edu. The official descriptions are found within the Teacher Professional Education Course Catalog.

Location Codes:

J = Joyce Focht Instructional Center
412 South Main
Wichita, KS 67202

S = Salina South High School
730 East Magnolia Road
Salina, KS 67401

O = Online

Wichita Courses

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 2 semester credit hours unless otherwise noted.

CLASSROOM COURSES

Motivating the Marginal Student *

EDU 59025-KW Location: J

Dates: Feb. 6 and 7 8:00 a.m. - 4:00 p.m.

Ending Date: Feb. 27

Learn how to keep students interested, motivated and successful enough to want to stay in school.

This course focuses on the four intrinsic student motivators and the truth about dropout prevention.

Grades: K-12 Course Fee: \$20.00

Instructor: Larry Deaton; EdD

Finding and Using Humor in Your Classroom and Your Life ¥

EDU 59104-KW Location: J

Dates: Feb. 20 and 21 8:00 a.m. - 4:00 p.m.

Ending Date: Mar. 13

This course helps reactive and experience the healing power of laughter, joy, and humor and gives the educator the prescription to help others and one's self feel healthier and happier.

Grades: K-12 Course Fee: \$5.00

Instructor: Ruth Dey; MS

Building An Effective Educational Team ¥*

EDU 66082-KW Location: J

Dates: Mar. 6 and 7 8:00 a.m. - 4:00 p.m.

Ending Date: Mar. 27

Learn a powerful model and very actionable steps that overcome these common dysfunctions so you can build a cohesive and effective team; one you thought not possible.

NOTES: Order book through MBS Direct at 800-325-3252; pre-reading the book can be very helpful. Pre-enroll early, as no walk-ins are allowed.

Grades: K-12 Course Fee: \$7.00

Instructor: Dave Saunders; MSL

Dealing with Challenges to Authority: What to do when a Student says NO! ¥

EDU 59471-KW Location: J

Dates: Mar. 13 and 14 8:00 a.m. - 4:00 p.m.

Ending Date: Apr. 3

This class has been designed to help teachers, administrators, Para-professionals, school personnel, etc. to effectively work with students who demonstrate behavioral difficulties.

Grades: K-12 Course Fee: \$18.00

Instructor: Teresa Fliger; LCSW

Poverty: Impact on Learning— Helping Low SES Children Succeed ¥

EDU 59503-KW Location: J

Dates: Apr. 10 and 11 8:00 a.m. - 4:00 p.m.

Ending Date: May 1

This course focuses on better understanding students and parents from poverty. Topics include: characteristics of the low SES student; emotional development; discipline, relationships, language development, learning styles, and working with parents.

Grades: K-12 Course Fee: \$5.00

Instructor: Sharon Stuewe; MSW, LSCSW

Social, Moral and Emotional Development in Children: Strategies for Teaching Character Today ¥*

EDU 59480-KW Location: J

Dates: Apr. 17 and 18 8:00 a.m. - 4:00 p.m.

Ending Date: May 8

Course explores key concepts which can and should be taught to address social, moral and emotional development issues, as well as principles of classroom management which promotes healthy social and emotional development in students and foster learning.

NOTES: Order book through MBS Direct at 800-325-3252.

Grades: Pre-K-12 Course Fee: \$5.00

Instructor: Donald Wilson; EdD

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 2 semester credit hours unless otherwise noted.

Salt: Life and Health Impact ¥

EDU 59425-KW Location: J

Dates: Apr. 24 and 25 8:00 a.m. - 4:00 p.m.

Ending Date: May 15

Tour the Salt Mine Museum and the Kansas Health Museum to discover the importance of salt in our economic life and health. Explore the history of salt and the relationship to our lives through the Internet, and computer software.

NOTES: A \$25.00 entrance fee for the museums will be collected on the first day of class.

Grades: K-12 Course Fee: \$15.00

Instructor: Kip Dawson; MA

COMPUTER COURSES

NOTE: Courses are blended and continue online between the beginning and ending dates. Internet access is required.

Google Tools ¥

EDU 59221-KW Location: J

Dates: Feb. 6 8:00 a.m. - 4:00 p.m.

Ending Date: Feb. 27

Learn to utilize Google tools in the classroom, through hands-on practice, website exploration and in-class mini projects.

Grades: K-12 Course Fee: \$5.00

Instructor: Velma Davis; MSCE

Word for Teachers

EDU 59155-KW Location: J

Dates: Feb. 7 8:00 a.m. - 4:00 p.m.

Ending Date: Feb. 28

Enhance skills with Microsoft Word (2007) and discover how to create documents that include modified fonts, columns and graphics for the educational setting.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

Movie Making for Teachers

EDU 59519-KW Location: J

3 Semester Credit Hours

Dates: Feb. 20 and 21 8:00 a.m. - 4:00 p.m.

Ending Date: Mar. 13

Explore the process of video production through taking quality video, editing video and incorporating still photos.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

Digital Storytelling with Photo Story ¥

EDU 59452-KW Location: J

Dates: Mar. 6 8:00 a.m. - 4:00 p.m.

Ending Date: Mar. 27

Learn to quickly create a visual representation on any topic and bring to life pictures, music and effects in e-mail, websites and DVD players.

Grades: K-12 Course Fee: \$5.00

Instructor: Deanna Somers; EMBA

Organizational Skills for Teachers and Students

EDU 50011-KW Location: J

Dates: Mar. 7 8:00 a.m. - 4:00 p.m.

Ending Date: Mar. 28

Explore ideas for organization and time-saving tips while creating structure with dynamic notebooks.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

NOTES: Software used is Microsoft OneNote 2007.

PowerPoint: Beyond Presentations

EDU 59424-KW Location: J

Dates: Mar. 13 8:00 a.m. - 4:00 p.m.

Ending Date: Apr. 3

Learn to make printable books, interactive lessons, ePortfolios, and other exciting projects.

Grades: K-12+ Course Fee: None

Instructor: Deanna Somers; EMBA

Photoshop Elements for Teachers

EDU 57301-KW Location: J

Dates: Mar. 14 8:00 a.m. - 4:00 p.m.

Ending Date: Apr. 4

Learn to use the basics of Photoshop Elements to create, correct and utilize digital images in projects. Add special effects, text and borders to enhance your favorite images.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 2 semester credit hours unless otherwise noted.

Excel for Teachers ¥

EDU 57106-KW Location: J

Dates: Apr. 10 8:00 a.m. - 4:00 p.m.

Ending Date: May 1

Learn basic elements, how to manipulate data and ideas for using spreadsheets in very content area.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

Blogging as a Classroom Tool

EDU 59458-KW Location: J

Dates: Apr. 11 8:00 a.m. - 4:00 p.m.

Ending Date: May 2

Introduces blogs and helps teachers create and maintain blogs. Learn to integrate this technology into your instruction.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

SMART Boards in the Classroom ¥

EDU 59436-KW Location: J

Dates: Apr. 17 8:00 a.m. - 4:00 p.m.

Ending Date: May 8

Learn to step-up and use this touch-sensitive board in your classroom, as well as how to use the software to create lessons.

Grades: K-12 Course Fee: \$5.00

Instructor: Velma Davis; MSCE

NOTES: You do not need to have a SMART board to take this course.

United Streaming for Every Classroom ¥

EDU 59441-KW Location: J

Dates: Apr. 18 8:00 a.m. - 4:00 p.m.

Ending Date: May 9

Engage students in every content area with streaming video and online teaching and learning resources for teachers and students.

Grades: K-12 Course Fee: \$5.00

Instructor: Deanna Somers; EMBA

Microsoft Publisher for Teachers: Part II

EDU 59357-KW Location: J

Dates: Apr. 24 8:00 a.m. - 4:00 p.m.

Ending Date: May 15

Course teaches educators to create brochures, calendars, newsletters, postcards, business cards and more.

Grades: K-12 Course Fee: None

Instructor: Velma Davis; MSCE

NOTES: Feel free to bring your own images.

Information Literacy in a Digital Age

EDU 54826-KW Location: J

Dates: Apr. 25 8:00 a.m. - 4:00 p.m.

Ending Date: May 16

Learn to identify, locate, evaluate, and effectively use online information to solve a classroom problem.

Grades: K-12 Course Fee: None

Instructor: Velma Davis; MSCE

Salina Courses

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 2 semester credit hours unless otherwise noted.

COMPUTER COURSES

NOTE: Courses are blended and continue online between the beginning and ending dates. Internet access is required.

—NEW—Interactive PowerPoint 2007 ¥

EDU 67120-KS Location: S
Dates: Feb. 20 8:00 a.m. - 4:00 p.m.
Ending Date: Mar. 13

Create interactive activities for students to work through to help them review materials already learned or assist with catching up from missed classes.

Grades: K-12 Course Fee: \$5.00
Instructor: Sue Montoy; MS, ELL certified

Microsoft Publisher for Teachers 2007: Part I ¥

EDU 56843-KS Location: S
Dates: Feb. 21 8:00 a.m. - 4:00 p.m.
Ending Date: Mar. 14

Learn to create signs, banners, labels, greeting cards, letterheads, certificates, and more.

Grades: K-12 Course Fee: \$5.00
Instructor: Sue Montoy; MS, ELL certified

NOTES: Recommend bring a flash drive to save projects.

SMART Boards in the Classroom ¥

EDU 59436-KS Location: S
Dates: Mar. 6 8:00 a.m. - 4:00 p.m.
Ending Date: Mar. 27

Learn to step-up and use this touch-sensitive board in your classroom, as well as how to use the software to create lessons.

Grades: K-12 Course Fee: \$5.00
Instructor: Susan Montoy; MS, ELL

NOTES: You do not need to have a SMART board to take this course.

—NEW—PowerPoint2007: Beyond D Presentations ¥

EDU 59404-KS Location: S
Dates: Mar. 7 8:00 a.m. - 4:00 p.m.
Ending Date: Mar. 28

Learn to make printable books, interactive lessons, ePortfolios, and other exciting projects.

Grades: K-12 Course Fee: \$5.00
Instructor: Susan Montoy; MS, ELL

—NEW—Teaching Consumer Skills with Technology ¥

EDU 65601-KS Location: S
Dates: Apr. 10 8:00 a.m. - 4:00 p.m.
Ending Date: May 1

Course targets consumer awareness and technology skills and incorporates them into the classroom.

Grades: K-12 Course Fee: \$5.00
Instructor: Susan Montoy; MS, ELL

Microsoft Photo Story ¥

EDU 59452-KS Location: S
Dates: Apr. 11 8:00 a.m. - 4:00 p.m.
Ending Date: May 2

Design digital stories with visual effects, transitions and music, and save them for e-mail, the Internet, or DVD playback.

Grades: K-12 Course Fee: \$5.00
Instructor: Susan Montoy; MS, ELL

Online Courses

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 3 semester credit hours unless otherwise noted.

IMPORTANT:

The online offerings have recently changed, so pay close attention to the information contained on this page and the pages following regarding enrollment, equipment requirements, tuition, and attendance.

Online Tuition:

New online tuition is \$145 per graduate semester credit hour.

Online Course Equipment Recommendations:

Computer with high speed Internet access and Office Suite software or other software specifically listed in course description. A letter with your BlackBoard information will be sent to your e-mail 72-24 hours before each online class starts.

Online Enrollment:

Due to getting you in the BlackBoard system we need your enrollment and payment for an online course no later than 48 business hours before the online course starts, we prefer 2 two weeks, but will allow 48 business hours.

Online Attendance:

You are required to check in the first day or you will be considered a “NO SHOW” and will be dropped from the course. Then depending on your instructor, you must check in once a day or every other day to be considered attending the course.

All online courses are listed on the following pages.

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 3 semester credit hours unless otherwise noted.

Bringing Authors into the Classroom

2 Semester Credit Hours

EDU 59499-KM Location: O

Dates: Jan. 6 - 27

Ending Date: Jan. 27

Explore and evaluate author websites for multidisciplinary classroom activities.

Grades: K-12 Course Fee: None

Instructor: Judy Molina; MEd

Photo Story 3: Complete

EDU 59538-KS Location: O

Dates: Jan. 12 - Feb. 19

Ending Date: Feb. 19

Regardless of experience level, design digital stories with visual effects, transitions and music.

Grades: K-12 Course Fee: None

Instructor: Sue Montoy; MS, ELL certified

NOTES: Participants need to bring still photos. Previous Photo Story 3 experience is not required.

Current Events Across the Curriculum

EDU 51022-KA Location: O

Dates: Jan. 15 - Feb. 5

Ending Date: Feb. 5

Expand student knowledge-base, problem solving and decision making through the creation of lessons created utilizing various mediums as resources.

Grades: K-12 Course Fee: None

Instructor: Lynette Day; MS

—NEW—Young Adult Literature *

EDU 54016-KM Location: O

Dates: Jan. 20 - Mar. 3

Ending Date: Mar. 3

Learn what is new in young adult literature and how to use it to make connections to upper elementary through high school curriculum.

Grades: 6-12 Course Fee: None

Instructor: Megan Arnett; MS

NOTES: Order book through MBS Direct at 800-325-3252.

Utilize Virtual Field Trips/Enhance Student Learning *

EDU 59444-KA Location: O

Dates: Jan. 29 - Feb. 19

Ending Date: Feb. 19

Explore taking field trips without worrying about transportation, permission slips, weather, or location.

Grades: K-12 Course Fee: None

Instructor: Jennifer Gill Dugan; MS/Diane Seipel; MS

NOTES: Participants must access required textbooks online through OU's Myers Library NetLibrary.

Google Web 2.0 for Educators *

EDU 64989-KM Location: O

Dates: Feb. 3 - Mar. 3

Ending Date: Mar. 3

Assist students in evaluation/selection of new informational resources/technological innovations based on appropriateness for specific tasks.

Grades: K-12 Course Fee: None

Instructor: Judy Molina; MEd

Differentiated Classroom: Understanding Multicultural Diversity in the Classroom

EDU 57502-KA Location: O

Dates: Feb. 5 - 26

Ending Date: Feb. 26

Develop plans for academic diversity with a broader repertoire of management strategies for guiding a flexible and differentiated classroom.

Grades: K-12 Course Fee: None

Instructor: Jan Berg; MS

—NEW—Digital Cameras for Classroom Projects

EDU 57130-KS Location: O

Dates: Feb. 8 - Mar. 19

Ending Date: Mar. 19

Discover the many uses for digital cameras to engage students with creative ideas and projects through management and manipulation of photos in several online programs.

Grades: K-12 Course Fee: None

Instructor: Sue Montoy; MS

ONLINE TUITION:

New online tuition is \$145 per graduate semester credit hour.

ONLINE ATTENDANCE:

You are required to check in the first day or you will be considered a "NO SHOW" and will be dropped from the course. Then depending on your instructor, you must check in once a day or every other day to be considered attending the course.

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 3 semester credit hours unless otherwise noted.

American History: 1960s *

EDU 57129-KM Location: O

Dates: Feb. 15 - Mar. 28

Ending Date: Mar. 28

This multidisciplinary course examines how events became movements, which transformed how people looked at themselves and the world around them.

Grades: K-12 Course Fee: None

Instructor: Karen Burgard; MA

NOTES: Order book through MBS Direct at 800-325-3252.

Podcasting in the Classroom

2 Semester Credit Hours

EDU 59475-KW Location: O

Dates: Feb. 19 - Mar. 4

Ending Date: Mar. 4

Learn to integrate podcasting into classroom curriculum through creation, editing and publishing.

Grades: K-12 Course Fee: None

Instructor: Brad Niessen; MEd

Vodcasting in the Classroom

2 Semester Credit Hours

EDU 59541-KW Location: O

Dates: Feb. 19 - Mar. 4

Ending Date: Mar. 4

Learn to create, edit and publish video podcasting into curriculum.

Grades: K-12 Course Fee: None

Instructor: Brad Niessen; MEd

Excel Essential Skills

EDU 55008-KW Location: O

Dates: Feb. 19 - Apr. 16

Ending Date: Apr. 16

Course provides an introduction to using Excel 2007 spreadsheets and includes practice time to apply new skills to build comfort levels.

Grades: K-12 Course Fee: None

Instructor: Cammy Todd; MS

Project Based / Problem Based Learning

EDU 59521-KW Location: O

Dates: Feb. 27 - Apr. 10

Ending Date: Apr. 10

Transform a familiar unit by embedding technology tools to create a project/problem-based lesson.

Grades: K-12 Course Fee: None

Instructor: Deanna Somers; EMBA

Stress Management in Teaching ‡

EDU 59022-KA Location: O

Dates: Mar. 5 - 26

Ending Date: Mar. 26

Learn effective stress reduction and stress elimination techniques to use in the classroom or at home.

Grades: K-12 Course Fee: None

Instructor: Jan Berg; MS

Sports in the Classroom: Reaching All Learners through Sports Oriented Lessons in Multiple Subject Fields

EDU 59518-KM Location: O

Dates: Mar. 6 - 27

Ending Date: Mar. 27

Use sports to bring into the classroom skill-building lessons to motivate students in all academic areas.

Grades: K-12 Course Fee: None

Instructor: Jesse V. McClain; MS, NBCT

—NEW—Reading, Writing and Thinking Skills

EDU 53091-KA Location: O

Dates: Mar. 19 - Apr. 9

Ending Date: Apr. 9

Explore teaching strategies that emphasize academic areas particularly reading, writing and use of the computers to develop higher-level thinking skills.

Grades: Pre-K-12 Course Fee: None

Instructor: Diane Seipel; MS and Jennifer Gill

Dugan; MS

NOTES: Participants must access required textbooks online through OU's Myers Library NetLibrary.

ONLINE TUITION:

New online tuition is \$145 per graduate semester credit hour.

ONLINE ATTENDANCE:

You are required to check in the first day or you will be considered a "NO SHOW" and will be dropped from the course. Then depending on your instructor, you must check in once a day or every other day to be considered attending the course.

* denotes a book is required / ¥ denotes there is a material fee

Courses are worth 3 semester credit hours unless otherwise noted.

Successfully Differentiating Instruction to Improve Student Learning*

EDU 65504-KW Location: O

Dates: Mar. 23 - May 2

Ending Date: May 2

Course focuses on defining effective differentiated instruction; flow of differentiated instruction; differentiating lessons based on readiness level, interest and learning style; and differentiating instruction via content, process and products.

Grades: K-12 Course Fee: None

Instructor: Amanda Henry; EdS

NOTES: Order book through MBS Direct at 800-325-3252.

—NEW—PowerPoint Games and More

EDU 56847-KM Location: O

Dates: Mar. 24 - Apr. 21

Ending Date: Apr. 21

Take PowerPoint to the next level and learn to create interactive games, quizzes, stories, and other activities to enhance learning in any curriculum and level.

Grades: K-12 Course Fee: None

Instructor: Judy Molina

Microsoft Word 2007 for Teacher Complete

EDU 56841-KS Location: O

Dates: Mar. 29 - May 7

Ending Date: May 7

Start with basics and develop a good working knowledge of Microsoft Word 2007.

Grades: K-12 Course Fee: None

Instructor: Sue Montoy; MS, ELL certified

NOTES: No previous experience is required.

ONLINE TUITION:

New online tuition is \$145 per graduate semester credit hour.

ONLINE ATTENDANCE:

You are required to check in the first day or you will be considered a “NO SHOW” and will be dropped from the course. Then depending on your instructor, you must check in once a day or every other day to be considered attending the course.



4370 West 109th Street, Suite 200
Overland Park, KS 66211

**COURSES YOU NEED
AT A PRICE YOU
CAN AFFORD**