

**Reserve Your Place in Class!**  
**Online Registration is Open from November 2 through January 10, 2010**

**Tuition for Evening Program--\$395 per semester credit hour**  
**Technology Fee--\$10 per term**

- **Book Orders:** For all courses, other than the evening program LAS courses, please order your books from MBSDirect. You can call them at 800-325-3252 or you can order online by going to <http://www.mbsdirect.net>. When ordering from MBSDirect, be sure to have the course and section number available so you order the right books for the course for which you are registered.
- Unless a specific course description instructs differently, classes meet at the Ottawa University-Greater Kansas City Campus, 4370 West 109<sup>th</sup> Street, Suite 200, Overland Park, KS 66211.
- Please check the individual evening LAS course for the fee. The fee includes books so you will not need to order from MBS.
- If you have questions as to which course fits into your degree plan, contact your advisor.
- Please pay close attention to the section code during the registration process. Courses that have a section code beginning with "K" are Ottawa University-Greater Kansas City courses. Courses that have a section code of OA are offered through the Online Division. Students can take courses from both schedules. However, all the evening course sections are "K" sections. Please be sure to have the course and section number available so you order the right books for the course in which you are registering.

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***Add a Minor to Your Major***

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Students are now able to have a minor as part of their degree. In order to have a minor:

- There must be 20 semester credit hours in the minor area
- At least half of the credits are taken with Ottawa University.
- At least 12 of the semester credit hours are upper-division.
- The required or elective courses are not part of the major or of another minor; and
- A minimum of C must be earned in all the courses in the minor.
- Some minors require preparatory courses. Speak with your advisor to see how a minor fits into your degree plan.

**Minors offered at Ottawa University-Greater Kansas City**

Accounting  
Adult Education  
Business Administration  
Human Resources  
Management  
Psychology  
Religion  
Women's Studies

***LAS 38014, The Individual in Society is offered online this term  
See Page 4***

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**MONDAYS**

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*January 11 – March 1, 2010—6:30-9:30 p.m.*

- **Seminar in Psychology (PSY 49201 Section KA) 4 semester credit hours**

Capstone course that guides student in development of integrative written project that demonstrates personal achievement of learning outcomes in the psychology major. Culminates in a major theoretical paper, written in APA format, investigating and discussing a major issue or issues within the field and presented in seminar form in class.

**Instructor:** Sybil McClary, PhD, Faculty, Ottawa University

- **Employment and Staffing (OAD 32864 Section KA) 4 semester credit hours**

Investigation of policies and procedures used for effective employment and staffing, consideration of external and internal recruitment, selection procedures, internal staffing process, application of job design, and analysis as related to procedures of employment.

**Instructor:** Lisa Ward, MA, Assistant Director, Recruitment & Retention, KU Medical Center

- **Women's Studies: A Global Perspective (WMS 30000 Section KA) semester credit hours**

This course discusses women as active participants in global societies and the differentiation in the roles assigned to women and men. Issues include: employment, sexual exploitation, social roles, and economic status across geographical boundaries.

**Instructor:** Karen Mitchell, PhD, Faculty, Ottawa University

- **Financial Administration (OAD 40063 Section KA) 4 semester credit hours**

Examines financing of an organization from the administrative viewpoint. Consideration of internal financial management, as well as external financing and capital structures.

**Instructor:** Hugh Forbes, MBA, Adjunct Faculty, Ottawa University

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**TUESDAYS**

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*January 12 – March 2, 2010--6:30-9:30 p.m.*

- **Proseminar (LAS 30012 Section KA) 4 semester credit hours**

The Proseminar is the first course in Ottawa University's degree completion program. In addition to introducing students to the four areas of breadth – Value/Meaning, Social/Civic, Science/Description, and Art/Expression – this course will address the task of educational planning, but do so in the larger context of self-examination as the students evaluate the resources of the course. The course serves as an introduction to the Ottawa University program, allowing students to get a sense of the nature and level of the university's expectations and reintroducing students who have been away from formal education to the character and rhythms of the academic enterprise.

**Note: There is a \$100 materials fee with this course.**

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**Instructor:** Peter Sandstrom, PhD, Faculty, Ottawa University

- **Advanced Accounting II (ACC 40165 Section KA) 4 semester credit hours**

Continuation of Advanced Accounting focusing on theoretical concepts in accountancy. Includes further analyses of economic data and business ownership and dissolution. Advanced examination of topics in foreign currency transactions and reporting requirements, interim reporting and segment reporting requirements, partnership formation and liquidation, partnership income distribution, public institutions and bankruptcies.

*Instructor: Dick Bundons, MBA, Director of Business Administration, Johnson County Community College*

- **Business Law (OAD 31063 Section KA) 4 semester credit hours**

Introduces American legal system as it relates to business. Includes contracts, commercial paper, sales, agency, and property.

*Instructor: Diane Shoemaker-Katz, MBA, Consultant with Ferrel Katz, LLC*

- **Operating Systems (ITS 37044 Section KA) 4 semester credit hours**

Study of microcomputer and minicomputer operating systems. Topics include: batch processing, concurrent processing, memory management, and processor scheduling.

*Instructor: Clarissa Douthit, MA, Faculty Adviser, Envision EMI, LLC*

- **Experiential Learning in Adult Education (UNV 32314 Section KA) 4 semester credit hours**

This course reviews history and patterns of experiential learning in adult education and enables clarification of the role that experiential learning plays in students' educations. The course provides criteria for preparing and evaluating claims for experiential learning and for designing future learning projects.

*Instructor: Karen Mitchell, PhD, Faculty, Ottawa University*

- **Business Mathematics (MAT 20143 Section KA) 4 semester credit hours**

Focuses on basic mathematics skills, business mathematics applications and problem-solving strategies. Concepts include properties of real numbers, fundamental operations of rational numbers, fractions, decimals, percents, numerical and graphical descriptions of data, basic probability, and logical thinking.

*Instructor: Staff*

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### WEDNESDAYS

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*January 13 – March 3, 2010—6:30-9:30 p.m.*

- **Graduation Review: The Individual in Reality (LAS 45012 Section KA) 4 semester credit hours**

As the final course in the LAS sequence, Graduation Review asks students to revisit the breadth areas first introduced in Proseminar exploring them this time in the context of globalization and cross-cultural concerns. As in Proseminar, students will respond in discussions and reflective papers to issues raised by readings and/or other media selected for their quality and relevance to the areas in question. Close attention will be paid to the students' communication skills as well as their mastery of the course's substantive content. As a culminating experience, Graduation Review will also ask students to assess their Ottawa program (both the major and the liberal arts components) in terms of the process of their education and in terms of their achievement of the Ottawa University LAS program outcomes. **Graduation fee: \$150.**

*Instructor: Peter Sandstrom, PhD, Faculty, Ottawa University*

- **Business Ethics (OAD 31664 Section KA) 4 semester credit hours**

Introduces development of personal and group norms required for work places. Topics include: moral reasoning in business, employee rights, and responsibilities of corporations.

*Instructor: Keith Alkire, PhD, Adjunct Faculty, Ottawa University*

- **Leadership of Creativity and Change (OAD 30030 Section KA) 4 semester credit hours**

Examines the role of an organizational leader. Assesses individual skills and discusses the role of a leader in managing teams through environmental and organizational change. Includes extensive application exercises designed to develop leadership skills.

*Instructor: Tom Edwards, MAHR, Director of Extended Education, Ottawa University*

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**THURSDAYS**

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*January 14 – March 4, 2010—6:30-9:30 p.m.*

- **Organizational Communication (COM 30363 Section KA) 4 semester credit hours**

Theory and practice of communication within organizations including interpersonal factors, motivation, change and conflict resolution, and communication audit practices and procedures. Participate in communication audit of a local organization.

*Instructor: Kara Cunningham, MA, Assistant Professor, Ottawa University*

- **Seminar in Applied Management (OAD 49300 Section KA) 4 semester credit hours**

The management capstone guides the student in the integration of functional content areas in the field of professional management. The course addresses management issues and applying management theories and techniques to problems and cases through a process of decision-making. This class meets face-to-face and is supplemented online using Blackboard.

*Instructor: Todd Holbert, MSM, MEd, Program Manager, Sprint*

- **Counseling Theories and Dynamics (PSY 40552 Section KA) 4 semester credit hours**

Introduces major systems and theories of counseling and psychotherapy including the dynamics that contribute to an effective therapeutic approach. Also consists of use of didactic and experiential teaching methods.

*Instructor: Mary Vorsten, MA, LCPC, Director of Counseling, Catholic Charities*

- **Managerial Accounting (ACC 30664 Section KA) 4 semester credit hours**

Evaluation of financial performance for managerial planning and forecasting. Covers cost-volume profit analysis, break-even analysis, return on investment, and responsibility reporting.

*Instructor: Phil Watlington, MBA, Finance and Accounting*

- **Economics for Managers (ECO 30564 Section KA) 4 semester credit hours**

Overview of macro- and microeconomic theory with applications appropriate to needs of managers in business and public administration settings.

*Instructor: Dan Owens, MA, Economics*

- **Search for the Historical Jesus (REL 45525 Section KA) 4 semester credit hours**

A survey of major issues in recent scholarship on the historical Jesus, including a critical review of several documentaries broadcast on network television. Topics will include the documentary hypothesis regarding the Gospels, “new” Gospels not found in the New Testament, the development of early Christianity in relation to Judaism, and the significance of different views of the Gospels’ “historical accuracy” for contemporary Christianity.

*Instructor: Gus Breyspraak, PhD, Faculty, Ottawa University*

**Online LAS 39014: Individual in Society**  
**Required Course for Evening, Health Care, and Online Students**  
**Tuition for Online Courses is \$405**  
**Technology Fee-\$10**

- **The Individual in Society (LAS 39014 Section KA) 4 semester credit hours**

Reflects on the Social/Civic and Value/Meaning breadth areas. Begins to view these areas and places them within society in a critical vein. Relationships are made between values and ways one acts upon these values in society. Explores, questions the rights, and responsibilities of the individual and how these conflict with rights and responsibilities to society.

*Instructor: Mike Sancho , PhD, Faculty, Ottawa University*