

## INSTRUCTIONAL DESIGN & ACADEMIC TECHNOLOGY

## SETTING AND DISPLAYING PRONOUNS IN BLACKBOARD

As part of planned diversity, equity, and inclusion improvements, this release allows users to express to others their personal pronouns. This fosters greater respect between students and with faculty engaging online by letting others know how best to refer to them in their group activities and discussions. **Log in to Blackboard and click on your name to get started.** 

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Courses	Basic Information		System Settings		Ĩ
쓙 OU Communities	Full Name	Akers Rocky	Language	System Default (en_US-OU)	
Calendar	Email Address	ouacademictech@ottawa.edu 🛹	Privacy Settings	Only administrators and other	
Messages				instructors can view my profile information	
🛃 Grades	Pronouns	Add Pronouns	Clobal Natification Sottings	Stroom polifications	

1. Click Add Pronouns

2. Click **Select your pronouns** to choose pronouns. If you don't see something that fits for you, click **Make a Request**. When you are finished, click **Done**.

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Courses	Basic Information		System Settings	Rocky
왕 OU Communities	Full Name	Akers Rocky	Language	Email Address ouacademictech@ottawa.edu
Calendar	Email Address	ouacademictech@ottawa.edu	Privacy Settings	Select your pronouns
🛃 Grades	Pronouns	Add Pronouns		Don't see what you're looking for? <u>Make a request</u>
🚀 Assist 🗰	Student ID	123456	Global Notification Settings	
ピ Tools	Password	Change password		Gender

3. Pronouns will display alongside your name in the Gradebook, in Discussions, on the Course Roster and other places in Ultra-enabled courses.