



## Ottawa University Concurrent Enrollment Nursing Program (CEP) Application

### To be completed by student:

Student Name (last, first) \_\_\_\_\_ Date: \_\_\_\_\_

Community College Name \_\_\_\_\_

I am applying for:

OU Nursing CEP (enrolled in 2 yr. ADN program) \_\_\_\_\_

OU CEP Mid-point (for students in LPN to ADN program) \_\_\_\_\_

### Please initial each item and sign before submitting to your Community College Nursing Advisor:

\_\_\_\_\_ Apply to Ottawa University as soon as possible <https://www.ottawa.edu/apply>

\_\_\_\_\_ Contact the OU Nursing CEP Enrollment Advisor, Cynthia Escagne at 913-266-8624

OR Email: [cynthia.escagne@ottawa.edu](mailto:cynthia.escagne@ottawa.edu)

\_\_\_\_\_ Complete and submit the CEP Application Checklist to [cynthia.escagne@ottawa.edu](mailto:cynthia.escagne@ottawa.edu)

\_\_\_\_\_ I give my permission for my advisor to send this completed form to Ottawa University.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To be completed by Community College Nursing Advisor:

Is this student currently accepted in the associate degree nursing program, enrolled at the community college, and in good standing?

Yes                  No                  Other

### Comments:

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Nursing Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Community College Nursing Advisor: Please email the completed form to [cynthia.escagne@ottawa.edu](mailto:cynthia.escagne@ottawa.edu) or fax to 1-913-273-1700.**

## Student Application Information

1. Apply to OU using the online application <https://www.ottawa.edu/apply>  
Exit the application when prompted for payment, your application fee is waived.
2. Request official transcripts from every educational institution you have attended. Official transcripts must be mailed or sent electronically directly to OU Registrar by the records office of the issuing institution. \*\*\*  
If you have not completed an associate degree or higher, you will need to request your official high school transcript showing proof of graduation. Official transcripts should be mailed to:

Office of Registrar  
Ottawa University  
1001 S. Cedar Street  
Ottawa, Ks. 66067

Upon acceptance to the CEP program, you will be sent a welcome note from your advisor. You will also receive an acceptance letter from the Director of Nursing, Dr. Ruth Burkhart.