



7/30/2020

Dear OUAZ Phoenix Campus Students, Faculty and Staff,

I hope that you are well and ready to begin the Fall 2020 semester at the Phoenix Campus. We are looking forward to seeing you soon! The intent of this letter is to outline the steps we are taking university-wide with regards to COVID-19.

To protect our students and employees from contracting or spreading the COVID-19 virus, the University is implementing policies and procedures that you should be aware of prior to beginning classes this fall. These policies and procedures have been influenced by health organization recommendations and by federal, state, county, and city recommendations and regulations. What is described in this document is effective as of the date of this writing, but you should understand that we are operating in a dynamic situation, and as findings related to COVID-19 continue to develop, the information in this document will be evaluated and updated appropriately. For that reason, you are encouraged to read about the most up to date information, which will be posted immediately on our website:

<https://www.ottawa.edu/ouaz/covid19>.

Terminology:

“Quarantine” and “isolation” both refer to separating a person from the general population, but they have distinct meanings:

1. The term **quarantine** is used when the person was in close contact with someone who has COVID-19, or when the person has traveled to a location known to have significant cases of COVID-19
2. The term **isolation** is used when the person has contracted COVID-19, whether symptomatic or asymptomatic

Mask Requirements on Campus:

All students and employees will need a mask when they are on campus this fall as there will be multiple places/events in which wearing face coverings will be required. It is recommended that students bring their own masks, but there will be OUAZ cloth masks for purchase at the Phoenix campus. For the safety of all staff and students, masks must be worn during the fall semester inside the classrooms, hallways, and in the center atrium. Entrance to the facility will only be allowed to those who have passed a screening (including a temperature check). Wearing face masks will be required of all faculty and students in every classroom unless an exemption has been requested and allowed.

General Campus Regulations and Modifications:

We have expanded our sanitation and custodial services to include:

- Regular deep cleaning of the facility
- Increased surface cleaning and more frequent cleaning of “high touch” areas
- An increase in the number of public hand sanitizers
- Personal hand sanitizer for each employee
- Tables and desktops will be regularly wiped down and disinfected

Other campus changes include:

- Where possible, we will adhere to social distancing
- Large group gatherings will be limited according to Arizona’s COVID-19 guidelines
- Both students and employees are required to monitor and report symptoms related to COVID-19
- Access to the building will be limited to only those people who pass a screening
- All water fountains will be turned off
- A student who tests positive for COVID-19 must isolate until at least 14 days have passed since the first symptoms appeared (three days of no fever and improvement of respiratory symptoms are required for return—then a second test is recommended)
- A student who is experiencing symptoms of COVID-19 must quarantine for 14 days
- A student who has been in contact with a person who has tested positive for COVID-19 must also quarantine for 14 days from their last contact with that person
- Students isolating and in quarantine will have access to their on-ground class(s) virtually (e.g. via Zoom)

The faculty, staff, and I look forward to having you on campus soon. God bless and go Spirit!

Sincerely,



Brian E. Sandusky, Ph.D.
Chief Enrollment Officer