

March 23, 2020

Dear EMBA Students, Faculty & Staff:

Ottawa University officials learned last night that an adjunct faculty member at the Phoenix campus has tested positive for the coronavirus disease (COVID-19). The university has determined that the faculty member did not teach in the Executive Master of Business Administration (EMBA) program and was not on campus during the March 6-8 weekend. Furthermore, the faculty member was not on campus during the week of March 1 prior to EMBA weekend. Therefore, EMBA students would not have had direct contact with the faculty member who has tested positive.

In line with university established COVID-19 polices and with guidance from the U.S. Centers for Disease Control and Prevention (CDC), the staff member is self-isolating at home. Any student, faculty or staff member who may have had direct contact with the employee has been notified and asked to self-isolate at home in compliance with all generally accepted COVID-19 protocols.

Ottawa University officials continue to monitor COVID-19. Please continue to visit <u>www.ottawa.edu/coronavirus</u> for relevant updates from the university.

Sincerely,

Dr. Marylou DeWald Dean of International Programs

Nancy Wingert Executive Vice President