

Degree: Bachelor's Degree Master's Degree Certificate of Advanced Graduate Studies (CAGS)

Personal Information – enter your name as you would like it to appear on your diploma

First Name _____ Middle Name or Initial _____ Last Name (include suffixes as necessary) _____

Student ID Number _____ Home Phone / Cell Phone _____ Email Address (personal not OU) _____

Street Address _____

City _____ State _____ ZIP Code _____

Social Security Number _____ Major I _____ Major II _____

Minor(s) _____ Concentration(s) _____

Are you currently employed? Yes No If yes, where? _____

What is your position or title? _____ What city/state do you work in? _____

Conferral Date Information

Your selection below determines the timing of your audit for graduation. Incorrect selection or failure to meet all corresponding deadlines will not warrant changes to expected conferral dates. Consult your advisor for any changes in your enrollment plans that impact your expected conferral date. Students who have not been conferred their degree by the ceremony may walk if within 8 credits of completing degree requirements, as verified by the University Registrar. All applications and transcripts, exams, etc. must be received by the deadline dates for the May 31 conferral.

Check One	Expected Degree Conferred Date	OU Graduation Application in by	All OU Degree Requirements Completed by Term/Date	Transcripts/Exams from Other Schools to OU by
<input type="checkbox"/>	July 31, 2018	May 14, 2018	Early Summer - June 23, 2018	May 28, 2018
<input type="checkbox"/>	September 30, 2018	July 9, 2018	Summer - August 18, 2018	July 23, 2018
<input type="checkbox"/>	November 30, 2018	September 3, 2018	Fall I - October 13, 2018	September 17, 2018
<input type="checkbox"/>	December 31, 2018 (Education Licensure ONLY)	October 22, 2018	Fall II - December 8, 2018	November 12, 2018
<input type="checkbox"/>	January 31, 2019	October 29, 2018	Fall II - December 8, 2018	November 12, 2018
<input type="checkbox"/>	April 15, 2019	January 21, 2019	Spring I - March 2, 2019	February 4, 2019
<input type="checkbox"/>	May 31, 2019	March 18, 2019	Spring II - April 27, 2019	April 1, 2019
<input type="checkbox"/>	July 31, 2019	May 13, 2019	Early Summer - June 22, 2019	May 27, 2019

If eligible, do you plan to participate in your applicable Commencement ceremony? Yes No

Do you need handicap assistance? Yes No

Are you a veteran of the US Armed Forces? Yes No

Are you currently serving in the US Armed Forces (including the National Guard or Reserves)? Yes No

You will receive commencement information via your Ottawa University student email in the spring prior to the ceremony.

Student Signature

My signature below serves as consent to the use of my name in the Commencement program, and my image being captured via photograph and/or video during the event. I understand that such images may be used by Ottawa University, and its agents, in marketing and promotional materials. I also acknowledge the stated deadlines above and that I am required to pay the Conferral Fee as stipulated by University policy.

Student Signature (required for release) _____ Date _____

Return the completed form by the deadlines noted above to:

Campus	Contact	Email Address	Fax Number
AZ, IN, KS, WI and Online	Marikay Galutia	marikay.galutia@ottawa.edu	785-229-1008
OUAZ – Surprise	Angie Mendez	angela.mendez@ottawa.edu	623-546-1311